September 22, 2026 - Woodbine School Parent Association Meeting Minutes

Attendees: Stefanie A., Brittany W., Jess S., Ryan Molenaux, Sarah M., Michael McHardy, Victoria S., Holly M., Alissa B., Chris C., Brenda R.

Called to Order: 6:22 pm

Approval of May 2026 Meeting Minutes:
- Motion: Sarah
- Seconded: Michael

Vote in Parents Association Members for 2026/27 School Year:

Chair & Vice Chair – Sarah & Alyssa

Motion: Brittany

Seconded: Michael

Secretary – Brittany

Motion: Jess

Seconded: Sarah

Treasurer - Michael

Motion: Victoria

Seconded: Brittany

Members at Large: Chris & Holly

Motion: Michael

Seconded: Brittany

Treasurer Report:
See Treasurer Report attached
- Reviewed the General Account overview
- Reviewed the Casino Account overview
- Reviewed/Discussed the 2026/2027 Proposed General Account Budget
    - Skip the Depot has fallen off the income stream in the last year – this is likely because people aren't aware of it. Will look into advertising this.
    - Holly and Nicole are willing to volunteer to organize a fundraising campaign for to boost the General Account for flexible use.
    - Ryan noted he can help with the messaging about Healthy Hunger and that it's a fundraiser for the school

    - Request from Admin: Additional $200 to add it to the Staff Appreciation line item, for a total of $500 for the year
    - Michael will Amend budget and we'll motion for approval next meeting
- Reviewed/Discussed the 2026/2027 Proposed Casino Account overview
    - School Admin provided their list of asks for this school year back in May 2026. These are used as the basis of the planning for the next school year
    - Want to swap out the previously approved Rugby residency to replace it with Clay for Kids – approx. same cost $6,600
    - Motion to Approve proposed budget: Sarah
    - Seconded: Brittany

Dance Update

- Halloween Dance – scheduled for Thursday Oct 22nd 2026
- Gym & DJ are booked
- Will include messaging that the dances are a school fundraiser
- It was noted the fee for the gym rental may be able to be waived - will look into this for the Spring dance booking – Brenda may be able to advise
- It was suggested to sell a 'family' package of tickets in addition to the individual to avoid confusion with every person needing a ticket

Casino report:

- Upcoming casino – Oct 24/25, Sat/Sun
- Still needing volunteers, will be sending out additional communications to increase sign-ups

Community Liaison Report:

- Role is vacant for the 2026/27 school year
    - Will replace this with obtaining the Woodcreek Community Association meeting mins

New Business:

- Scheduled meetings for the school year:
    - Oct 27
    - Nov 17
    - Dec 15
    - Jan 19
    - Feb 23
    - Mar 16
    - Apr 20
    - May 18
    - June 15
- Fundraising Initiative: Holly, Brenda, Alissa, Nicole will coordinate and plan an approach for fundraising
- Playground fundraising package and materials were provided to Brenda

Adjourned: 7:40 pm

In Camera

WOODBINE SCHOOL PARENT ASSOCIATION
GENERAL ACCOUNT BUDGET
2026-2027 SCHOOL YEAR
Approved: September 22, 2026

	Notes	ACTUAL YTD	2026-2027 BUDGET	BUDGET VARIANCE
INCOME				
Fall Dance			$ 2,000	-$ 2,000
Spring Dance			2,000	- 2,000
Healthy Hunger			1,500	- 1,500
2025-26 Clothing Revenue			500	- 500
Misc. Funds			600	- 600
Annual Income		**$ -**	**$ 6,600**	**-$ 6,600**
EXPENSES				
Dance Expenses			$ 1,600	-$ 1,600
Parent Association Insurance			1,550	- 1,550
Families in Need			1,500	- 1,500
Casino Expenses			1,000	- 1,000
Teacher Conference/Appreciation Dinner			600	- 600
Grade 6 Grad			550	- 550
AED Maintenance			300	- 300
Resource budget			200	- 200
Bank Service Charges & NSF Charges			200	- 200
Total Annual Expenses		**$ -**	**$ 7,500**	**-$ 7,500**
Unused Account Balance Carried Forward From Previous Budget		**$29,568**	**$29,568**	
Total Income		$ -	$ 6,600	-$ 6,600
Total Funds Available		$ 29,568	$ 36,168	-$ 6,600
Total Expenses		$ -	$ 7,500	-$ 7,500
BALANCE REMAINING		**$ 29,568**	**$ 28,668**	**$ 900**

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Funds Allocated to Playground	a	$ 12,732
Funds Allocated to General		$ 16,837

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Notes:

a- Funds allocated to playground have been Healthy Hunger income and any additional playground fundraising efforts specific to the playground.

WOODBINE SCHOOL PARENT ASSOCIATION
GENERAL ACCOUNT BUDGET
2026-2027 SCHOOL YEAR
Approved:

	Notes	ACTUAL YTD	2026-2027 BUDGET	BUDGET VARIANCE
INCOME				
Fall Dance			$ 2,000	
Spring Dance			2,000	
Healthy Hunger			1,500	
2025-26 Clothing Revenue			500	
Misc. Funds			600	
Annual Income		**$ -**	**$ 6,600**	**-$ 6,600**
EXPENSES				
Dance Expenses			$ 1,600	-$ 1,600
Parent Association Insurance			1,550	- 1,550
Families in Need			1,500	- 1,500
Casino Expenses			1,000	- 1,000
Grade 6 Grad			550	- 550
Teacher Conference/Appreciation Dinner			300	- 300
AED Maintenance			300	- 300
Resource budget			200	- 200
Bank Service Charges & NSF Charges			200	- 200
Total Annual Expenses		**$ -**	**$ 7,200**	**-$ 5,600**
Unused Account Balance Carried Forward From Previous Budget		**$29,568**	**$29,568**	
Total Income		$ -	$ 6,600	-$ 6,600
Total Funds Available		$ 29,568	$ 36,168	-$ 6,600
Total Expenses		$ -	$ 7,200	-$ 7,200
BALANCE REMAINING		**$ 29,568**	**$ 28,968**	**$ 600**

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Funds Allocated to Playground	a	$ 12,732
Funds Allocated to General		$ 16,837

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Notes:

a- Funds allocated to playground have been Healthy Hunger income and any additional playground fundraising efforts specific to the playground

Woodbine School Parent Association
Casino Account Budget
School Year: 2026-2027
Approved: September 22, 2026

	Notes	ACTUAL YTD	2026-2027 BUDGET	BUDGET VARIANCE
INCOME				
2025 Casino	a	81,703	81,703	-
Total Income		**$ 81,703**	**$ 81,703**	**$ -**
EXPENSES				
Teacher Classroom Budgets ($500 x 20 Teachers)			$ 10,000	-$ 10,000
Alien In-Line			6,856	- 6,856
Lacrosse			6,235	- 6,235
Clay for kids			7,000	- 7,000
Jump Math (400 x 17 + GST)			7,140	- 7,140
Learning Experiences (17 Classrooms*$299)			5,083	- 5,083
Visual Journals (7.5 x 400 + GST)			3,150	- 3,150
Resource Budget			1,000	- 1,000
Sports Day			500	- 500
Bank Service Charges			300	- 300
Total Expenses		**$ -**	**$ 47,264**	**-$ 47,264**
Casino Account Balance Carried Forward		$ 81,703	$ 81,703	$ -
Total Income				
Total Funds Available		$ 81,703	$ 81,703	
Total Expenses		-	47,264	
2025 Casino		81,703		
REMAINING		**$ 81,703**	**$ 34,439**	

Notes:

a - AGLC Casino Funds from 2025 must be spent by May 2028

Woodbine School Parent Association
Casino Account Budget
School Year: 2026-2027
Approved:

	Notes	ACTUAL YTD	2026-2027 BUDGET	BUDGET VARIANCE
INCOME				
2025 Casino	a	81,703	81,703	-
Total Income		**$ 81,703**	**$ 81,703**	**$ -**
EXPENSES				
Alien In-Line			$ 6,856	-$ 6,856
Lacrosse			6,235	- 6,235
Rugby			6,300	- 6,300
Jump Math (400 x 17 + GST)			7,140	- 7,140
Teacher Classroom Budgets ($300 x 20 Teachers)			6,000	- 6,000
Learning Experiences (17 Classrooms*$299)			5,083	- 5,083
Visual Journals (7.5 x 400 + GST)			3,150	- 3,150
Resource Budget			1,500	- 1,500
Sports Day			500	- 500
Bank Service Charges			400	- 400
Total Expenses		**$ -**	**$ 43,164**	**-$ 42,264**
Casino Account Balance Carried Forward		$ 81,703	$ 81,703	$ -
Total Income				
Total Funds Available		$ 81,703	$ 81,703	
Total Expenses		-	43,164	
2025 Casino		81,703		
REMAINING		**$ 81,703**	**$ 38,539**	

Notes:

a - AGLC Casino Funds from 2025 must be spent by May 12, 2028