

April 21, 2026 - Woodbine School Parent Association Meeting Minutes

Attendees: Stefanie A., Brittany W., Jess S., Ryan M, Cheryl R., Pooja S., Chris, Janey, Jasmine, Nicole, Sarah, Chika D., Christine G., Sally H.

Called to Order: 6:22 pm

Approval of March 2026 Meeting Minutes:

- Motion: Jasmine
- Seconded: Sarah

Treasurer Report:

See Treasurer Report attached

Dance Update

- Halloween Dance – scheduled DJ for Thursday Oct 22nd 2026

Yearbook Update

- Teachers have been uploading pictures and taking lots of pictures
- Cover page is complete – winner was announced

Casino report:

- Next casino is scheduled for Q4 2026

School Clothing Update:

- 49 orders were placed
- Orders will arrive end of May / start of June

Playground Committee Update:

- No update this month
- AGLC use of proceeds guidelines form – Stephanie W. working on this
- Registry fee to obtain certificate of incorporation of the parent association (\$92) – Jasmine working on obtaining this, but its very administratively burdensome
- Goal is to get the Parks Foundation application submitted prior to end of this school year

Community Liaison Report:

- Community Events:
 - o Know your neighbourhood initiative
 - o Monthly Book club
 - o Clean-up day is May 9th
 - o Tennis court memberships on sale

Book Fair Update:

- May 4-8th

- Call for volunteers was sent
- Schedule for next year's book fair is available – will determine the best time to host this, ideally when parents are going to be in the school

New Business:

- Healthy Hunger for next school year
 - o Need a Lead to handle the Administration and scheduling of the lunch events – Sarah confirmed she will take this role on
 - o Then need volunteers to help distribute the food at the school the day-of
 - Sign-up Genius would likely work well for this
 - o If volunteers are more consistent then could increase the frequency of the lunch events to more than 1 per month
- Discussed Report Cards & Parent Teacher Conferences format and approach
- Sports Day planning has begun – more details to come
- Grade 6 farewell planning is in progress as well – June 25th

Adjourned: 7:10 pm

In Camera

Woodbine School Treasurer's Report

April 21, 2026

This report covers the period from March 18 to April 21, 2026.

General Account

The current balance in the general account is \$31,598, of which \$19,423 is undesignated.

The net proceeds from the March used book sale (\$479) and Healthy Hunger (\$146.20) will be added to the playground fund, bringing the playground fund balance to approximately \$12,175.

General account funds may be spent at the discretion of the parent council.

It is considered best practice to maintain a minimum balance of \$10,000 in the general account, separate from any amounts designated for the playground.

Casino Account

The current balance in the casino account is \$98,668.

The balance includes \$13,323 in remaining 2023 casino funds, the majority of which have been allocated and must be spent by August 2026.

The balance also includes \$85,345 from our 2025 casino funds, which must be spent by May 12, 2028.

All casino funds must be allocated and spent in accordance with AGLC use of proceeds guidelines.

Bank reconciliations for both accounts are included for your review.

WOODBINE SCHOOL TREASURER'S REPORT
April 21, 2026

CASINO ACCOUNT

Opening Balance (March 17, 2026)	\$98,674.50
INCOME	
TOTAL INCOME	\$0.00
EXPENSES	
March 31, 2026 Service Charge	\$6.00
TOTAL EXPENSES	\$6.00
Closing Balance (April 21, 2026)	\$98,668.50

WOODBINE SCHOOL TREASURER'S REPORT
April 21, 2026

GENERAL ACCOUNT

Opening Balance (March 17, 2026)	\$30,999.74
INCOME	
March 24, 2026 Deposit (Cash - Used Book sale)	\$479.00
March 24, 2026 Deposit (Cheque - Healthy Hunger)	\$146.20
TOTAL INCOME	\$625.20
EXPENSES	
March 31, 2026 Service Charge	\$26.57
TOTAL EXPENSES	\$26.57
Closing Balance (April 21, 2026)	\$31,598.37