

## **Mar 17, 2026 - Woodbine School Parent Association Meeting Minutes**

Attendees: Stefanie A., Brittany W., Jess S., Ryan Molyneaux, Michael M., Cheryl R., Pooja S.

Called to Order: 6:49 pm

Approval of February 2026 Meeting Minutes:

- Motion: Michael
- Seconded: Jess

### **Treasurer Report:**

**\*\*See Treasurer Report attached\*\***

- General account is healthy - \$30,000 with \$11,000 ear-marked for the playground fund
- Casino account – alien inline, opera and other committed expenses were paid from the account

### **Dance Update**

- Net profit from the dance was \$1,300
- Halloween Dance – proposing Thursday Oct 22<sup>nd</sup> or 29<sup>th</sup> 2026

### **Yearbook Update**

- Ryan & Cheryl are requested to remind teachers to upload pictures into OneDrive
- Cover page voting is currently taking place – winner will be chosen soon

### **Casino report:**

- Next casino is scheduled for Q4 2026

### **School Clothing Update:**

- Will try to add Adult crewneck sweaters as an option as well
- Tweaks to the website are underway
- Agreed to pricing:
  - o T-shirts - \$25
  - o Hoodie - \$45
- Will hold off on an announcement and flyer home until after Spring Break
- Tina will send the finalized info once the store ready to go

### **Playground Committee Update:**

- No update this month
- AGLC use of proceeds guidelines form – Jasmine & Stephanie W. working on this
- Registry fee to obtain certificate of incorporation of the parent association (\$92) – Jasmine working on obtaining this

### **Community Liaison Report:**

- Community Events:
  - o Easter egg hunt, community cleanup, casino, free park & play in the summer

- Councillors met with School Council Chairs & Vice-Chairs to discuss common issues being seen, ie. Low engagement and interest in involvement, etc.
  - o Parent Teacher Interviews – may help to visually showing what the volunteering / parent association money is being used for
  - o WhatsApp group is a method of info sharing based on grade managed by a classroom parent lead / room parent
  - o Thermometer showing the funds being spent on different things

**New Business:**

- Scholastic Book Fair confirmed for May 4-8<sup>th</sup>
  - o Volunteers are needed for this – the office team will help to coordinate this and make a call out to the school community
- \$500 Parent Engagement Grant from AB gov, discussed option for use:
  - o Parent Resource Library – Not sure how much use this would get
  - o Paul Davies Presentation is an idea for next year if we get this grant again
- Discuss & vote on New funding requests from School:
  - o School Development Plan (Adriene Gear Resources):
    - Motion Jess
    - Second: Pooja
  - o Grade 1 Hatching Project:
    - Motion: Pooja
    - Second: Jess

Adjourned: 7:43 pm

**In Camera**

## **Woodbine School Treasurer's Report**

**March 17, 2026**

### **General Account**

The current balance in the general account is \$30,999.

The net proceeds from the February dance were \$1,376.

Approximately, \$11,234 has been allocated to the playground fund.

General account funds may be spent at the discretion of parent association.

It is considered best practice to maintain a minimum balance of \$10,000 in the general account, separate from any amounts designated for the playground.

### **Casino Account**

The current balance in the casino account is \$98,675.

\$26,514 in disbursements were made in March 2026 relating primarily to the Calgary Opera residency (\$10,160), the purchase of Jump Math recourse books (\$7,333), and Alien In-line (\$6,857).

The balance includes the remaining 2023 casino funds totaling \$13,329. The majority of these funds have already been allocated and must be spent by August 2026.

The balance includes \$85,345 from our 2025 casino funds, which must be spent by May 12, 2028.

All casino funds must be allocated and spent according to AGLC use of proceed guidelines.

**WOODBINE SCHOOL TREASURER'S REPORT**  
**March 17, 2026**

**GENERAL ACCOUNT**

<b>Opening Balance (Feb 17, 2026)</b>	<b>\$28,216.21</b>
<b>INCOME</b>	
February 23, 2026 Everbrite Canada - School Dance Ticket Sales	\$1,151.78
March 2, 2026 Deposit (Cash - Halloween Dance)	\$920.00
March 2, 2026 Deposit (Skip the Depot)	\$1,116.32
<b>TOTAL INCOME</b>	<b>\$3,188.10</b>
<b>EXPENSES</b>	
February 18, 2026 E-transfer - J Stoy (Feb Dance Expenses)	\$240.40
February 27, 2026 Service Charge	\$12.00
March 12, 2026 Cheque 31 (Den Groups)	\$152.17
<b>TOTAL EXPENSES</b>	<b>\$404.57</b>
<b>Closing Balance (Mar 17, 2026)</b>	<b>\$30,999.74</b>

**WOODBINE SCHOOL TREASURER'S REPORT**  
**March 17, 2026**

**CASINO ACCOUNT**

<b>Opening Balance (Feb 17, 2026)</b>	<b>\$125,194.60</b>
<b>INCOME</b>	
<b>TOTAL INCOME</b>	<b>\$0.00</b>
<b>EXPENSES</b>	
February 27, 2026 Service Charge	\$6.00
March 12, 2026 Cheque 140	\$26,514.10
<b>TOTAL EXPENSES</b>	<b>\$26,520.10</b>
<b>Closing Balance (Mar 17, 2026)</b>	<b>\$98,674.50</b>