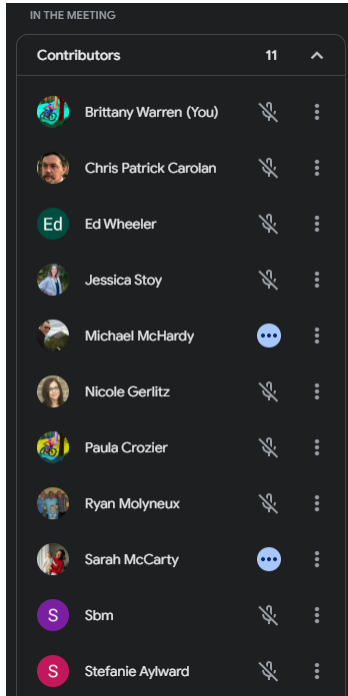


Feb 17, 2026 - Woodbine School Parent Association Meeting Minutes

Attendees: Stef A., Brittany W., Jess S., Ryan Molyneux, Jasmine A., Michael M., Chris C, Sarah M., Sara M., Stephanie W., Janey P., Pooja S.



Called to Order: 6:21 pm

Approval of January 2026 Meeting Minutes:

- Motion: Michael
- Seconded: Sarah

Treasurer Report:

****See Treasurer Report attached****

- Tina will send Michael the *Skip the Depot* cheque that was recently received
- Need to spend ~\$5,000 of the 2023 Casino funds before August 2026 – Ryan will survey the staff to understand what ideas they may have for these funds

Dance Update

- Feb 19th from 6-8pm
- Ticket sales are going well – 170 sold as of today – expecting ~200 attendees
- DJ Ray is booked and invoice has been paid via eTransfer

Yearbook Update

- Tina needs Ryan or Cheryl to provide the OneDrive link so the parent volunteers can pick photos to add to the pages

Casino report:

- Next casino is scheduled for Q4 2026

School Clothing Update:

- Will do school colours and keep the same school logo
- Will need to get a field added to the online store so people can add their name to the order
- Tina needs the Den Group colours – Ryan will ask Caroline Harper to confirm this
 - o Target the online store to go-live right after the next PA Meeting (March 17th)
 - o Will plan to send home a flyer advertising the sale

Playground Committee Update:

- AGLC use of proceeds guidelines form – Brittany will share this information with Jasmine & Stephanie W. and ask them to fill out the form
- Registry fee to obtain certificate of incorporation of the parent association (\$92) – Approved via email Feb 1st. Jasmine coordinating the procurement of this

Community Liaison Report:

- No report tonight

New Business:

- Parent Cyber Safety virtual session booked on Tuesday, May 5th @ 6:30 pm
- \$500 Parent Engagement Grant from AB gov – discussed options for use
 - o Michael will ask Sara if she can share the info from last year
 - o Sarah will track down info and bring to the next meeting
- Woodbine Parent Association email account: Tina will share the login details to the Board members so someone from the board can monitor it
- Woodbine Parent Association website: Needs to be updated with new Board details. Send this info to Tina so Ed can make the updates.
- Personal Dictionary Funding Request Cost Breakdown:
 - o The cost of each personal dictionary is \$4.75 plus GST. With approximately 338 students in Grades 1–6 (168 students in Grades 1–3 and 170 students in Grades 4–6), the initial purchase would be:
 - $\$4.75 \times 338 \text{ students} = \$1,605.50$, GST (5%) = \$80.28
 - Total estimated cost = \$1,685.78
 - o Motion to Approve: Sarah
 - o Seconded: Jess

Adjourned: 7:02 pm

In Camera

Woodbine School Treasurer's Report

February 17, 2026

General Account

There is currently \$28,216 in the general account.

Approximately, \$11,234 has been allocated to the playground fund.

General account funds may be spent at the discretion of parent association.

It is considered best practice to maintain a minimum balance of \$10,000 in the general account, separate from any amounts designated for the playground.

Casino Account

Current balance of \$125,195 in our casino account.

The balance includes our 2025 casino funds -totaling \$85,345 - these funds must be spent according to our AGLC use of proceeds guidelines, meaning that they must be spent by May 12, 2028.

The balance includes the remaining 2023 casino funds totaling \$39,855. Most of these funds have already been allocated and must be spent by August 2026.

All casino funds must be allocated and spent according to AGLC use of proceed guidelines.

WOODBINE SCHOOL TREASURER'S REPORT
February 17, 2026

GENERAL ACCOUNT

Opening Balance (Jan 27, 2026)		\$28,205.58
INCOME		
	Healthy Hunger - Subway	\$86.29
	Healthy Hunger - A&W	\$163.14
	Healthy Hunger - Mavericks's Donuts	\$67.20
TOTAL INCOME		\$316.63
EXPENSES		
January 30, 2026	Service Charge	\$6.00
February 16, 2026	E-transfer -DJ Ray (Feb dance)	\$300.00
TOTAL EXPENSES		\$306.00
Closing Balance (Feb 17, 2026)		\$28,216.21

WOODBINE SCHOOL TREASURER'S REPORT
February 17, 2026

CASINO ACCOUNT

Opening Balance (Jan 27, 2026)	\$125,200.60
INCOME	
TOTAL INCOME	\$0.00
EXPENSES	
January 30, 2026 Service Charge	\$6.00
TOTAL EXPENSES	\$6.00
Closing Balance (Feb 17, 2026)	\$125,194.60