

January 27, 2026 - Woodbine School Parent Association Meeting Minutes

Attendees: Stef A., Brittany W., Jess S., Ryan Molyneaux, Jasmine A., Michael M., Chris C, Sarah M., Sara M., Stephanie W., Janey P., Pooja S.

Called to Order: 6:18 pm

Approval of November 2025 Meeting Minutes:

- Motion: Michael
- Seconded: Jess

Treasurer Report:

See Treasurer Report attached

Discuss interest in Book Sale Fundraiser

- Jasmine will connect with other parent showing interest to discuss making a plan

Dance Update

- 'Rep your Sport/Activity' dance – Feb 19th
- Ticket sales begin this week
- Communications will go out this week

Yearbook Update

- Discussed the Cover Design Contest
 - o Ryan will discuss with Staff to see how this was conducted in prior years
- Brittany to discuss details of when this is needed for – **Ask Tina**

Casino report:

- Next casino is scheduled for Q4 2026

Playground Committee Update:

- Parks Foundation Application
 - o Need additional documentation
 - Certificate of Incorporation
 - Budget for Current Year
 - Letter from AGLC with permission to use the funds
 - Landowner Approval - CBE
- Stephanie will reach out to Nicole
- Jasmine has offered to help as well
- Requires a team of people as this is a significant effort, with a single point of contact
- Once the Application is approved, the grant writing can begin
- Will need to put a call out to the school community for assistance
- Stephanie noted its her last school year of leading this effort

Community Liaison Report:

- Events planned for this year
 - o Two Family skating events
 - o Book club has begun
- Pantry runs low often – donations are appreciated

Vote for New Funding Request:

Fund Staff Dinner – Approve up to \$300 for March 19th:

Motion: Jasmine

Seconded: Stephanie

New Business:

- Swimming is being planned for May
- Healthy Hunger Lunches Volunteers
 - o Need a new Leader for this initiative for 2026/27 school year
 - o May need to shift to another sign-up method/platform for volunteering for the lunches
 - o Time needed per lunch is about 1 hour
- Requested that a Council/Association member to attend the Kindergarten info session – Ryan will let the association know the date for this
- Brittany to chat with Tina re: School clothing
 - o Den themed colours - What colour shirts are available?
 - o Use the same Woodbine logo as last year
 - o What is the timeline for this?

Adjourned: 7:12 pm

In Camera

Woodbine School Treasurer's Report

January 27, 2026

General Account

There is currently \$28,205.58 in the general account.

Approximately, \$11,233.79 of this is allocated to the playground fund.

General account funds may be spent at the discretion of parent association.

It is considered a best practice to maintain a minimum balance of \$10,000 in the general account (in addition to anything allocated to the playground).

Casino Account

Current balance of \$125,200.60 in our casino account.

The balance includes our 2025 casino funds -totaling \$85,345.35 - these funds must be spent according to our AGLC use of proceeds guidelines, meaning that they must be spent by May 12, 2028.

The balance also includes the remainder of our 2023 casino funds – totaling \$39,855.25. The majority of the funds have already been allocated. The funds must be spent by August 2026

All casino funds must be allocated and spent according to AGLC use of proceed guidelines.

WOODBINE SCHOOL TREASURER'S REPORT

January 27, 2026

CASINO ACCOUNT

Opening Balance (Nov 17, 2025)	\$125,212.60
INCOME	
TOTAL INCOME	\$0.00
EXPENSES	
November 28, 2025 Service Charge	\$6.00
December 31, 2025 Service Charge	\$6.00
TOTAL EXPENSES	\$12.00
Closing Balance (Jan 27, 2026)	\$125,200.60

WOODBINE SCHOOL TREASURER'S REPORT
January 27, 2026

GENERAL ACCOUNT

Opening Balance (Nov 17, 2025)	\$28,475.51
INCOME	
TOTAL INCOME	\$0.00
EXPENSES	
November 28, 2025 Service Charge	\$6.00
December 19, 2025 Gym rental for February dance	\$155.43
December 19, 2025 Gift for Jeff Hutton	\$100.00
December 31, 2025 Service Charge	\$8.50
TOTAL EXPENSES	\$269.93
Closing Balance (Jan 26, 2026)	\$28,205.58